FESTIVAL europe

Input presentations

Practical information

Ticket: Please redeem your free exhibitor ticket for the HR FESTIVAL europe in advance here.

Timing: Please arrive at the designated stage at least 15 minutes before your presentation to allow sufficient preparation time for the technicians.

Important: Please provide the contact details of yourself, if needed, for organizational purposes.

Duration: Please plan a maximum of 30 minutes for your presentation. Any Q&A session should be included within this time frame.

Walk-in: The input sessions are open to all visitors; no registration is required. Our stages accommodate around 250 people.

Technic

On each stage, a technician will assist you with any technical questions. For all other inquiries, please contact the information desk located at the entrance area.

Equipment: Screen (447 × 260 cm), 4 microphones (3 headsets/handhelds and 1 handheld).

You can bring your presentation on a USB stick or use your own laptop. Downloading files on-site is not possible.

If you use your own laptop, please ensure it has an HDMI port or a suitable adapter.

Speakers will be provided with a headset and an in-ear monitor.

All stages are silent stages.

Session

Layout: You don't need to submit your presentation in advance, and you're free to choose your preferred layout. Please avoid promotional content during your talk, but you're welcome to use your company template with logo.

Format: Please prepare your presentation in PowerPoint or Keynote, using a 16:9 format. Kindly make sure that all fonts and symbols are embedded.

Meet the Speaker Corner

Each stage features a Meet the Speaker corner where you can chat with the audience and answer their questions after your talk.

Feel free to let visitors know that you'll be around for a quick chat afterwards. Thanks for being part of the HR FESTIVAL europe!